

SCHOLARSHIP APPLICATION CHECKLIST

You are not required to use this check list, but you may find it helpful in preparing your submission.

Guidelines, Age, Membership, CV and Application

- _____ I have read the AAWC Scholarship Application guidelines found at www.aawconline.org.
- _____ I am at least 18 years of age, a member of the AAWC, and my dues are current.
- _____ I have completed the AAWC Scholarship Application and will attach (not staple) my CV and all other supporting materials to the application. I will submit five complete copies of all materials.

Next, choose your category, and complete the check list under your category:

Educational Grant:

- _____ I have provided the program name, start date, end date, and location.
- _____ I have provided a description of the course of study, including a brochure or other supporting materials if possible.
- _____ I have provided proof of the cost of program registration, as well as proof of lodging and travel costs that relate to this education, if applicable.
- _____ The institution from which I am receiving education is accredited by an approved/recognized governing body.

Research Grant:

- _____ I have provided an abbreviated literature review.
- _____ I have provided a summary of the proposed study or work, which includes the stage of study (preliminary/ongoing), expected duration of this the study (or portion thereof).
- _____ I have answered all of these questions within my application:
 1. Who is the Principle Investigator (PI); who are the CO-investigators?
 2. Are you receiving any Corporate or academic sponsorship? If yes, list source(s) and amount(s).
 3. Have you applied for any additional grants? If yes, list source(s) and amount(s).
 4. IRB approval? (Received, pending, not required)
 5. What is your previous research experience?
- _____ I have provided a line item budget that shows the amount of financial support needed for the study and where AAWC's funding would be allocated.
- _____ I have provided a brief statement explaining how this study will benefit the field of wound care.

Exchange (Travel) Grant:

- _____ I have provided the program/facility name and location.
- _____ I have provided a contact person (with contact information) from the program or from the hosting facility. If possible, I have included a letter from the program or host site indicating that I have been accepted and/or that I may visit.
- _____ I have provided my projected dates of travel.
- _____ I have included a summary, which explains the purpose of my trip, including a brief statement about how this exchange program/trip will help me in my wound care career and/or how it will help others.
- _____ I have submitted the estimated costs associated with this trip and proof of these costs where possible.

Send five complete copies of all materials to the address listed on the AAWC Scholarship Application. You are encouraged to use certified mail or another traceable method for mailing.